

REQUEST FOR PROPOSAL

Electrical

South Puget Sound Habitat for Humanity

711 Capitol Way S ste 401

Olympia, Wa. 98503

PROJECT NAME: Deyoe Vista
PROJECT LOCATION: 4405 37th ave SE Lacey Wa 98503
PROJECT DESCRIPTION: 8 homes to be completed over approx. 18 months. 4 houses (4-bedroom, 2 bath), 3 cottages (3-bedroom, 2 bath), 1 bungalow (2-bedroom, 1 bath)
SCOPE OF WORK: Electrical (details pg. 3)

The following pages must be completed and returned with Proposals

Procurement Procedure 1 - 2
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Exhibit A - Scope of Work / Schedule of Values 3 - 5

PROCUREMENT PROCEDURE

SPS Habitat solicits bids for the procurement of construction-related supplies and subcontracted services. SPS Habitat makes a good faith effort to include all interested parties in the RFP process. SPS Habitat maintains a list of vendors and solicits RFP responses. In addition, SPS Habitat advertises the availability of RFPs for the construction of Habitat Homes on their web site and social media posts.

This RFP provides the scope of work (EXHIBIT A) and incorporates the permitted plans and specifications as part of the RFP. If there is any conflict between the scope of work in this RFP and the permitted plans and specification, the work described in the permitted plans and specifications shall apply.

Habitat receives in-kind contributions including materials and labor to construct complete homes, which could affect the timeline for construction of the units described in the project description. Foundations for 5 units, (2 houses, 2 Cottages and 1 Bungalow) will be poured in October 2020 estimated completion June 2021. The 3 remaining units (2 homes, 1 Cottage) will be started in Spring 2021 and estimated completion of December 2021.

CONTRACTOR INFORMATION

Firm’s registered name (Corporate, DBA, etc): _____

UBI#: _____ Expires: _____ Federal tax ID#: _____

Business Type: Corp ____, LLC ____, Partnership ____, S Corp ____, Sole Proprietor ____,

Other (please describe) _____

Is your company: Certified Minority Owned? ____Y____N Certified Woman Owned? ____Y____N

Mailing Address: _____

Name of Principal: _____ Title: _____

Office Phone: _____ Cell Phone: _____

Email: _____ Fax: _____

EVALUATION FACTORS FOR AWARD

Selection of a vendor to provide supplies, services and/or construction shall be made by evaluating the following factors:

1. Completeness of the RFP submittal.
2. The Vendor’s related experience and past performance.
3. Overall cost of Vendor’s proposal.
4. Ability of Vendor to perform within Habitat’s timeline.
5. Qualified MWESB Firms/ and or Section 3 Firms
6. Participation in State Run Apprentice Programs (our contact for these homes requires us to attempt to meet a goal of 15% Apprentice hours vs Journeymen hours, across all our subcontractors.)

SPS Habitat for Humanity reserves the right to:

1. Reject any or all offers and discontinue this RFP process without obligation or liability to any potential vendor
2. Accept other than the lowest priced offer, and/or
3. Award more than one contract.

Labor shall be paid at state residential prevailing wage for Journeymen and Apprentice hours where applicable. Billing for these homes must include a breakdown of Journeymen hours and Apprentice hours where applicable.

Incomplete proposals will not be considered.

If your firm is selected to provide the services described under this Request for Proposal, proof of bonding and insurance policies must be provided to Habitat prior to the execution of a contract. A draft of the contract document is attached (EXHIBIT B).

EXHIBIT A
Please Complete and Return
SCOPE OF WORK – Electrical

Material and labor supplied by Contractor:

Rough-in:

- Supply and install all rough in electrical wiring, unless otherwise noted below.
- Supply and install any required conduit, including input conduit from utility service line to meter base.
- Cable and phone roughed-in to a central media box. Media box provided by the Contractor.
- Electrical service wire within the building will be overhead.
- 50 Amp outlet for electrical range.
- 30-amp outlet for dryer.
- Prewire for mini split unit.
- Bathroom fan.
- Laundry fan, switched .
- Pre-Wire and install cadet heaters as specified by owner (Include cover plates) Add 120V GFCI outlet box on exterior of house near living room.
- Temporary power pole permit.

Trim-out:

- Supply and install low voltage equipment, except for thermostats.
- Low voltage wiring to include 3 phone jacks, 2 cable jacks, 2-door doorbell kit. Low-voltage locations determined by Owner. Equipment color: white.
- Install Owner supplied lighting package and lamps, and Owner supplied whole house fans.
- Airtight cover plates with gaskets required on all switch and outlet covers. Cover color: white.
- All work ready for inspection as scheduled by Owner.
- All box/lighting/venting rough-in placements to be confirmed onsite with Owner. No penetrations cut in finished sheetrock without approval from Owner's representative.
- Minimum two combination CO/Smoke detector units required: 1 installed in or near the room containing the hot water tank and 1 installed outside bedroom areas. If multiple stories, CO/Smoke combo unit installed outside both upstairs and downstairs bedrooms.

Materials supplied by Owner:

- All lighting fixtures and lamps.
- Whole house fan.
- Laundry fan.
- Exhausting venting.
- UFER grounding connection stub constructed and provided by Owner.
- Meter base, electrical panel, and breakers (all Square D brand) provided by Owner.
- 200 Amp NEMA Disconnect
- Temporary power pole and its placement onsite.

Materials supplied by Others:

- Utility connections piped underground from transformer to meter placement of each unit, unless otherwise noted and/or agreed upon.

Pricing for Electrical (per unit):

Unit	Per Unit Labor Cost	Per Unit Materials Cost
House (4-bedroom, 2 bath)	\$	\$

Cottage (3-bedroom, 2 bath)	\$	\$
Bungalow (2-bedroom, 1 bath)	\$	\$

Remit RFP to:

Greg Laura- Chief Operating Officer
711 Capitol way S ste 401
Olympia, Wa 98503
Phone: 360.859.4656
Email: greg@spshabitat.org

Email submissions are encouraged, and SPS Habitat will reply upon receipt of an emailed RFP as evidence that the deadline was met. Proposals received at the office either by hard copy, fax, or email after the deadline will not be considered. Incomplete proposals will not be considered.

A complete proposal must include the completion and return of the pages 2 - 4 of this RFP, and schedule of values submitted by the bidder. The contractor should also review but does not need to submit the Habitat contract to make sure they are capable of following all requirements.

Proposals for subcontracted work can only be accepted from contractors licensed, bonded and insured to work in the State of Washington.

BASE Bid Amount Including Materials and/or Labor:

\$ _____

CONTRACTOR’S NOTES / CONDITIONS:

“I hereby certify that the bid amount is correct for the scope of work and schedule of values as specified in Exhibit A, above, and in accordance with the permitted plans and specifications for the identified project location.”

Signature: _____

Date: _____